

Centennial Lacrosse Association Board and Coordinator Job Descriptions

Boys Director

Required to be at all board meetings, both in person registration sessions and any other scheduled meetings.

The Boys Director is responsible for:

- Manage the Boys program for CLA.
- Participate in the board decision regarding number of CLA boy's teams.
- Responsible for the recruiting of coaches at all levels.
- Have various responsibilities for coach selection for this level:
 - Determine coaches for the teams.
 - Be involved in the coach selection process.
 - Assist in recruiting coaches.
- Responsible for presenting coaching candidates to the CLA board for board vote of final coach assignments.
- Contact approved coaches ASAP after board vote. Contact those who were not selected as well. Do not let them hear through the grapevine.
- Create email list of coaches and team managers at each level.
- Maintain a file of coaching personnel information (evaluations, etc)
- Work with Directors to handle any problems regarding coaches.
- You are required to be at registration to field questions
- Get a copy of all team assignments to the coaches following registration ASAP
- Handle problems as they come up during the season regarding the Girls team
 - Team Disputes
 - Tryout questions
 - Coach complaints
- Work with the other Board members as required for communication with this level's teams/coaches/families.
- Make sure Coaches understand certification opportunities with USLacrosse.
- Make sure all new coaches attend CLA coaches training.
- Communicate with coaches during the season. Attend games. Observe practices.
- Inform coaches of the availability of coaching tapes, books, etc.
- Maintain a current inventory of training materials and communicate what is available to the coaching staff.
- Purchase additional training material if appropriate.
- Participate in Team Manager meeting. Use this meeting to encourage communication from teams.
- Forward Minnesota Lacrosse communication to teams.